

**SOUTHEASTERN ARIZONA
INTERGROUP OF OA**

POLICY MANUAL

**SUMMARY OF CONTINUING
MOTIONS
1995-2008**

**Adopted by the Southeastern Arizona Intergroup
of OA**

Introduction:

It is noted that all motions appearing in this summary were adopted by the group conscience of Southeastern Arizona Intergroup of OA. Furthermore, until changed, these motions set self-imposed limits on this Fellowship.

Date	Text
02/95a Board It was adopted:	That Standing Rules will be established for both the Board and Intergroup meetings.
02/95b Board It was adopted: Rescinded 01/02	That the Professional and Institutions Committee will be combined with the Public Information Committee.
02/95c It was adopted:	That all groups will operate autonomously and donate to Intergroup, Region, and WSO at the group level. Intergroup will no longer be responsible for sending these funds.
03/95a Board It was adopted:	That the Standing Rules are approved and will be used for the Board and Intergroup.
03/95b Board It was adopted:	That the Ways and Means Committee is now a subcommittee of the Special Events committee.
04/95a It was adopted: rescinded 07/06	That obsolete literature will be inventoried and passed on to the Public Information Committee for its use.
04/95b It was adopted:	That the policy of Intergroup carrying AA literature is rescinded.
08/95a It was adopted: Rescinded 07/97	That a one-page insert for the Treasurer's report will be added to the newsletter when needed.
08/95b It was adopted: Rescinded 07/97	That the number of meeting lists printed will be decreased to 400 copies per month and the number of newsletters printed will be decreased to 300 per quarter.
09/95a It was adopted:	The Intergroup's new title and address are: Southeastern Arizona Intergroup of Overeaters Anonymous P O Box 43221 Tucson, AZ 85733-3221

Date	Text
09/95b It was adopted:	That the Intergroup Literature Committee will be suspended and groups will be encouraged to order literature directly from the World Service Office (WSO).
10/95 It was adopted: Amended 02/02 to delete the last sentence	That Intergroup Representatives will be provided with copies of the Treasurer's report. Copies not picked up at the meetings will be mailed to the meeting secretaries. The bottom of the report will have a form for donations.
04/96a It was adopted: Rescinded 07/96	That the newsletter, Desert Recovery, will be printed on 8.5X11 paper instead of folded 11X17 paper in order to lower the cost.
04/96b It was adopted: Amended 10/08 to change food to (banquet plus \$35/day)	That delegates are required to submit projected conference expenses to the budget committee for the upcoming year with expenses covered as follows: Cost of registration Reasonable travel expenses Food (banquet plus \$25 -\$35/day) Standard tipping Hotel expense, assuming double occupancy.
04/96c It was adopted: Rescinded 07/96	That a Telephone List Committee will be formed.
04/96d It was adopted: Rescinded 07/96	To change the method of accounting and to include the term working budget cap along with prudent reserve (retroactive to 01/96).
04/96e It was adopted:	That the budget accounting method is changed such that the budget is set based on the prior year's revenues rather than on projected revenues.
05/96 It was adopted: Amended 02/02 to preface amount and time with "at least"	That a prudent reserve of at least \$300 will be set aside, enough funds to cover at least three months' fixed expenses, the recommended amount.

Date	Text
<p>07/96 It was adopted: Rescinded 07/06</p>	<p>That the following Item 3 is added to the Standing Rules: "All motions must be submitted in writing on the new business motion form to the Intergroup Chair in order for the proposed motion to be mailed to the groups for review before the motion is presented. Exceptions must be approved by majority of Intergroup Representatives present."</p>
<p>08/96 It was adopted: Amended 02/02 new items added to the calendar Amended 07/06 one item removed and one added to the calendar</p>	<p>That the following will be used as an annual calendar guide for Intergroup, which can be changed as needed by majority of Intergroup Representatives present:</p> <p>(02/02 amendment) New agenda items added to the calendar: Jan. New year's calendar presented and reviewed, Welcome new members; Feb. Unity Day; April Board to review and update the Policy Manual; June SEAZ Inventory; Sept. Year-end contributions for next year, projected budget needs to the treasurer; Oct. Budget Committee formed; Nov. Budget discussed and sent to groups for vote, IDEA Event (International Day of Experiencing Abstinence); Dec. New budget voted on for coming year, appointment of an Audit Committee.</p> <p>(07/06 amendment) Changes to the calendar: April Board to review and update the Policy Manual; August Announce budget requests are due to the Treasurer in Sept.</p> <p>January-New year's calendar presented and reviewed; SEAZ membership list updated; Welcome new members February-WSBC motions; Unity Day March April May-Membership feedback for the inventory compiled June-Inventory SEAZ July August-Announce that budget requests are due to the Treasurer in Sept. September-Nominating Committee; Year-end contributions for next year; Projected budgets due for the Treasurer October-Present list of nominees for elections; Budget Committee is formed November-Elections; Budget discussed and sent to groups for vote; IDEA Event: International Day of Experiencing Abstinence December-Training for newly elected officers at Board meeting; New budget voted on for coming year at Intergroup meeting; Appointment of an Audit Committee</p>

Date	Text
09/96 It was adopted:	That the names of Board members and Intergroup Representatives will be added to the meeting list.
01/97 It was adopted:	That the SEAZ OA telephone number will be listed in the Sierra Vista and Green Valley telephone books.
05/97 It was adopted:	It was adopted: That Board members and committee chairs will submit vouchers for non-cash contributions as necessary or annually.
08/98 a It was adopted:	To incorporate SEAZ Intergroup of OA.
08/98b It was adopted:	To become tax-exempt as an organization.
12/02 It was adopted:	That Board members not run for more than 2 consecutive years in the same position without taking a year break before running again for that position (except Delegates with a 2 year term).
09/03 It was adopted:	That we add 3 mailbox extensions to the existing OA voice messaging service.
11/03 It was adopted:	That we consolidate the newsletter and meeting list, with the We Care list going to a separate bi-annual publication.
03/04 It was adopted:	That we create a Twelfth Step Within ad hoc committee (and purchase a {WSBC 12 th Step Within} notebook). The ad hoc committee's purpose would be to investigate whether or not to form a permanent committee.
08/04 It was adopted:	That the current Twelfth Step Within ad hoc committee be made a standing committee.
09/04 It was adopted:	That we continue to hold monthly Intergroup meetings on the 3rd Saturday of the month at 10:45 a.m., except November, when it will be the 2nd Saturday.
01/05 It was adopted:	That the current Intergroup Trainer ad hoc committee be made a standing committee.
04/05 It was adopted:	That the Sam Lena Library be our meeting location.
05/06 It was adopted:	That Standing Rule #7 be amended to state that all Committee Chairs are responsible for meeting their committees' budgets and that the Chair and Treasurer (or, if not available, another Board member) must approve any overage.
06/06 It was adopted:	That the Desert Recovery newsletter be offered by e-mail for those members who wish to receive it that way.
12/06 It was adopted:	That the Hospitals Institutions, Professionals, and the Military (HIPM) committee and the Public Information (PI) committee merge as a single committee under the name Public Information/Professional Outreach (PIPO) committee.

The Secretary of the Southeastern Arizona Intergroup of Overeaters Anonymous shall review the Intergroup's minutes annually after the December meeting in order to update this summary with any motions which have a continuing effect. This includes new, revised, or rescinded motions adopted by the Southeastern Arizona Intergroup of Overeaters Anonymous. The updated Policy Manual shall be distributed at the January Intergroup meeting.